

YONKERS SCHOOL LIBRARY SYSTEM
COUNCIL BY-LAWS

ARTICLE I. NAME

The name of this Council shall be the Yonkers School Library System Council.

ARTICLE II. PURPOSE

The purpose of this Council shall be to approve the Plan of Service, monitor the implementation of the Plan of Service, provide advice to the staff of the Yonkers School Library System and the Trustees of the Yonkers Board of Education on matters relating to policy and program.

ARTICLE III. MEMBERSHIP

Section 1. The Council membership shall consist of no more than fifteen (15) members.

Section 2. Nomination for membership on the Council will be made by the Council members at the 1st meeting. The governing board shall make an interim appointment for any vacancy. The governing board shall recommend an individual to fill the vacancy for the remainder of the unexpired term.

Section 3. Members of the Council shall serve a three-year (3) term, the terms to be staggered so that one-third of the members of the Council shall be appointed each year.

Section 4. a. The Council shall include the following permanent nine (9) seats:

- five (5) library media specialists from the Yonkers Public Schools, one of whom shall be a liaison;
- one (1) representative of the Yonkers Public Library;
- one (1) Director of the Yonkers School Library System (Ex Officio)
- one (1) representative of the non-public schools;

- one (1) Ex Officio of the Yonkers Public Schools from Library Services Department.

b. The Council's remaining seats may be representatives chosen from any of the following categories:

- Librarian
- School administrator
- Student
- Teacher
- Academic staff member
- Community member
- School library volunteer
- Parent

Section 5. A Council member who misses more than two (2) consecutive meetings without notifying the Chair of the Yonkers School Library System office may be replaced by action of the Council.

ARTICLE IV. PRESIDING OFFICERS

Section 1. The officers of the Council shall be a Chair, a Vice-Chair and a Secretary.

Section 2. Nomination for officers of the Council for the coming school year will be made at the 1st Council meeting and voted on at the 2nd meeting. Officers shall serve a 2-year term.

Section 3 The duties of the officers shall be:

a. Chair:

- Convene the meetings
- Prepare the agenda
- Appoint committees as needed.

- b. Vice-Chair:
 - Assume the duties of the Chair in the Chair's absence
- c. Secretary:
 - Record the minutes
 - Submit the minutes to the Chair and Director within two (2) weeks after each meeting.

ARTICLE V. MEETING

The Council will meet at least four (4) times during each school year. One of these meetings shall be joint with the Liaisons. The dates of the Council meetings shall be set by the Chair in consultation with the members.

ARTICLE VI. PARLIAMENTARY AUTHORITY

The rules contained in the most recent issue of Robert's Rules of Order shall govern the proceeding of the Council in all matters not covered by these by-laws.

ARTICLE VII. QUORUM

A quorum for voting purposes shall consist of a majority of Council members eligible to vote.

ARTICLE VIII. AMENDMENT OF BY-LAWS

The by-laws of the Council may be amended at a meeting of the Council by a majority of the members present at such meeting. Any amendment to the by-laws must be presented to the Council members at a meeting. The vote on the amendment shall take place at the following meeting.

ARTICLE IX. DISCLAIMER

Council by-laws do not supersede Commissioner's Regulations.

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