PowerSchool Parent Portal User Guide
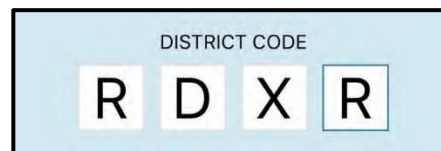
PARENT PORTAL USER GUIDE

Access to the PowerSchool Parent Portal

The PowerSchool Parent Portal is accessible from any device with Internet access (i.e. computer, tablet, smartphone). The Yonkers Public Schools' PowerSchool Parent Portal can be accessed by typing the following URL in your web browser address bar: **https://yonkersps.powerschool.com/public**.

Additionally, you can to access the PowerSchool Parent Portal via the free mobile app available in both iOS (iPhone or iPad) or Android devices. On iOS devices, the PowerSchool app can be downloaded via the App Store and on Android devices, the PowerSchool app can be downloaded via the Google Play Store.

In order to access the Yonkers District site via the mobile app, you will need to enter the Yonkers district code as follows:

DISTRICT CODE
R D X R

Obtaining a PowerSchool Parent Portal Account

Parent and/or guardians will receive an email from YPS Parent Portal Support at parentportal@yonkerspublicschools.org with information regarding account username and password to access the PowerSchool Parent Portal successfully. Only 1 (one) parent portal account is needed to access student information if you have multiple children enrolled in Yonkers Public Schools.
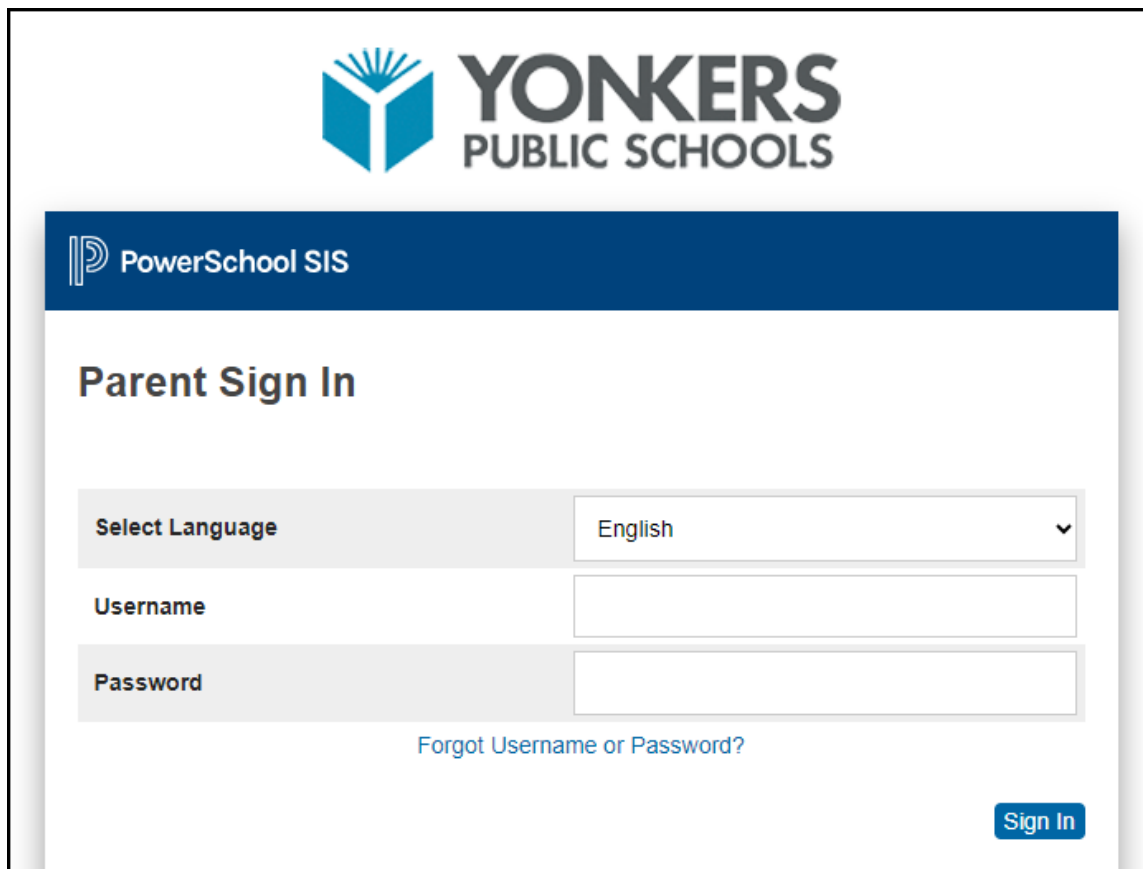
Please contact the Parent Portal Support team by phone at (914)-376-8229 or via email at parentportal@yonkerspublicschools.org for assistance with account information if needed.

Logging Into the PowerSchool Parent Portal

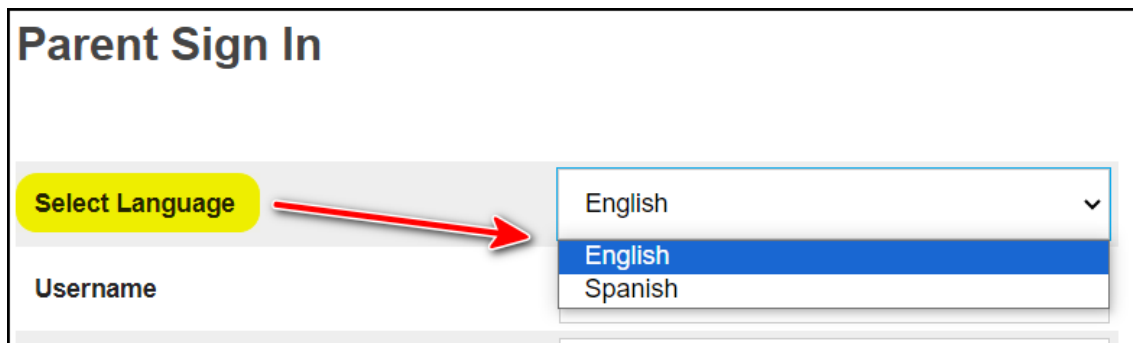To log in to the Yonkers PowerSchool Parent Portal, enter the URL below into your web browser address bar:

https://yonkersps.powerschool.com/public

On the Parent Sign In screen, you are able to select which language to view your parent portal screens before signing in. The two language options available are English or Spanish.
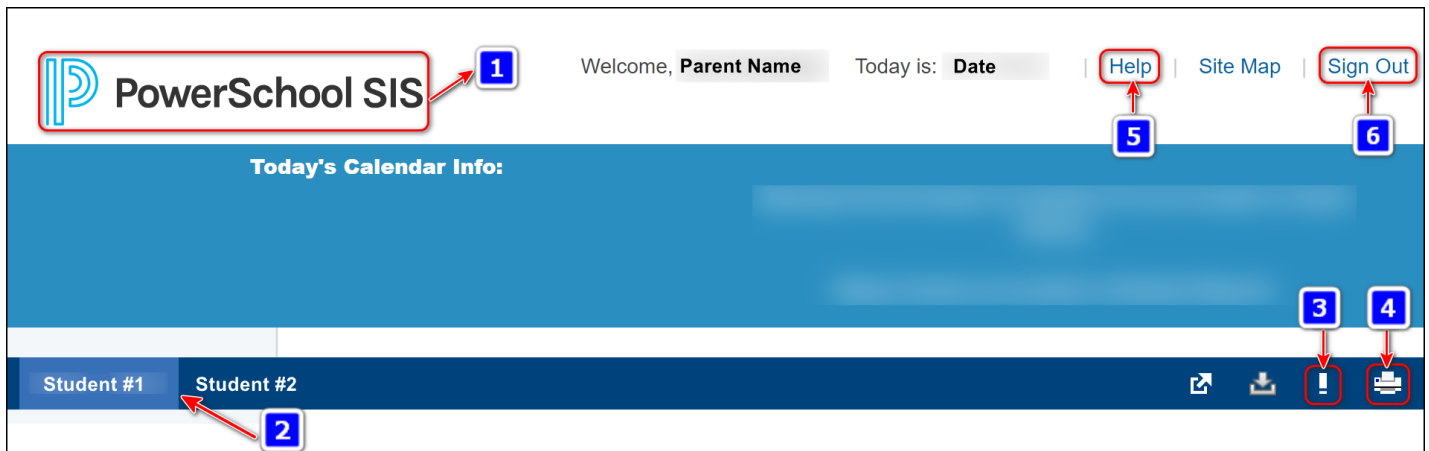
Navigating the Parent Portal

The following Navigation Bar appears at the top of every page in the PowerSchool Parent Portal:

1. PowerSchool Logo – Click icon to return to your main Start Page *(Grades and Attendance)*
2. Student(s) – Navigate between multiple children by selecting a child's name
3. Alert Icon- Click to view the last time you signed in to your Parent Portal account
4. Print Icon – Click to print a printer-friendly version of the currently selected page
5. Help – Click for system help and information about the parent portal screens
6. Sign Out – Click to log out of your parent portal account

Once you have logged into the Parent Portal, you will now have real-time access to the following items for your child(ren) located in the Navigation Menu panel on the left-hand side of the page:

- Grades and Attendance (Current)
- Grade History
- Attendance History
- Email Notifications (Set-up)
- Teacher Comments
- Student Reports
- Forms
- School Bulletin
- Class Registration (for students in grades 9 to 12)
- Balance
- My Schedule (Student Schedule)
- School Information
- Account Preferences
- Attendance Monitor
- YPS Test Information
- Transportation
- Resources

Navigation Icon	Description
Grades and Attendance	The **Grades and Attendance** page displays an overview of grades and attendance information for the selected student for the current term.
Grade History	The **Grades History** page displays term grades for the selected student.
Attendance History	The **Attendance History** page displays information about a student's attendance record for the current term.
Email Notification	The **Email Notification** page provides you with the ability to manage your parent account email preferences, including what information you would like to receive, how often you would like to receive the information, and any additional email addresses that you would like the information sent to. Email preferences may be applied to a single student or all students associated with your parent account.
Teacher Comments	The **Teacher Comments** page displays any comment that a teacher has entered regarding a student, such as a student's achievement or behavior, for the selected reporting term at the top of the screen.
Student Reports	The **Student Reports** page displays report cards for the selected student. YPS report cards are only available via the website (whether mobile or on a computer/laptop/tablet device). *Student Reports are not available via the Mobile App for PowerSchool.*
Forms	The **Forms** page displays any available District or School forms that parents and/or guardians can complete for the selected student during the school year.
School Bulletin	The **School Bulletin** page serves as your child(ren)'s school's message board whereby the school(s) can post a variety of information for you to view.
Class Registration	In the **Class Registration** page, students and their parents can manage their course requests for the next school year. *This page is only actively used by students entering grades 9 to 12.*

Navigation Icon	Description
Balance	The **Balance** page displays a student's lunch balance or fee transaction information for the current term. *This page will not be active for the Yonkers Public Schools PowerSchool Parent Portal.*
My Schedule	The **My Schedule** page will display the selected student's schedule, which can be viewed in two ways: a Week View schedule and a Matrix View schedule.
School Information	The **School Information** page displays the physical address and contact information for the selected student's school.
Account Preferences	The **Account Preferences** page provides you with the ability to manage your parent account information, including your name, username, password, and email address. In addition, you can add any and all students for whom you have legal and parental rights to your account in order to view their information by way of your account.
Attendance Monitor	The **Attendance Monitor** page provides you with an additional resource to review attendance information via the attendance data dashboard or attendance tracking and notifications screen.
YPS Test Information	The **YPS Test Information** page displays test-related data for any local, state or national assessment(s) taken by the selected student.
Transportation	The **Transportation** page displays a student's assigned bus route information for the current school year.
Resources	The **Resources** page will provide you with additional links to websites which may be helpful to parents and/or guardians districtwide such as the Yonkers Public Schools website, Schoology, Clever Portal and the NYSED Parent Dashboard.