YONKERS PUBLIC SCHOOLS

One Larkin Center
Yonkers, New York 10701
www.yonkerspublicschools.org

Home Access Center

Parent/Guardian Account Request Form

The Yonkers Public School District can provide access to student information via the Home Access Center (HAC). In order to protect confidentiality of student records, all parents/guardians who want to use this service are required to fill out this form and return it **in person** to any one of your child(ren)'s school(s). For security purposes, a **photo ID** is required when you return the form.

Parent/Guardian Information: (Please Print)

Name:_____

Home Address:_____ Phone:_____

E-mail Address: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Please list all children in the household who are/will be enrolled in Yonkers Public School District

Student ID	Student Name	Your Relationship to Student	Reside with Student (Yes or No)	School	Grade Level

I certify that all the above information is true and I have legal authority to access the records of the student(s) listed above. *This access is restricted to authorized users for official purposes only. Care must be exercised to ensure passwords and private data are secure and that unauthorized users are not permitted to access or make changes to your family's personal information. Passwords are not to be shared or recorded in any location that is accessible to unauthorized personnel.*

Signed:_____ Date:_____

Important – Once the information provided above is verified and processed you will receive your Home Access Center username and password via e-mail. When you receive your username and password you will be able to log into the Home Access Center through the following website address: http://yonhomeaccess.spihost.com.

For School Use ONLY:	**For Central Office Use ONLY:**
Verified ID: ☐ Verified Email: ☐	Enabled Access: ☐ Notification Sent: ☐
Verified By: _____	Sent By: _____
Date Verified: _____	Date Sent: _____