DISTINGUISHING FEATURES OF THE CLASS:
The Chief School Physician (the “CMO”) will lead the Yonkers Public School District’s (the “District”) Health Services Unit, providing strategic and operational leadership regarding medical, health, and wellness services. This position will plan, organize, supervise and coordinate the daily operations of the medical, mental health, nursing services, and health and wellness programs. The leadership of the Health Services Unit will work collaboratively with all disciplines ensuring the vision of care and support is promoted for students, families and staff alike. There shall be a consistent effort to foster an environment where medically complex children are able to access their education in the least restrictive environment. The CMO will work in collaboration with other professionals and staff to create, develop and oversee programs, policies, services, and environments that support the physical and socio-emotional health of students. Through the development and implementation of health initiatives, the CMO will promote the health and socio-emotional development of children, adolescents and young adults.

In collaboration with nurse practitioners, nursing staff, and other District employees, the CMO will develop, implement and administer comprehensive health programs to include the provision of health services, health education, mental health supports, nutritional health and wellness services and school and work-site health promotion. The position will be a liaison to community health and wellness service providers, and will foster school/community partnerships, to promote the health and wellness of District students and families.

The Health Services Unit provides districtwide health services to address student health care needs, manage acute and chronic illness, oversee emergency responses, environmental health and safety, health promotion and education. The CMO will perform professional medical services in the examination and evaluation of students, employees and prospective employees; establish districtwide medical objectives; update, modernize and digitize the data collection and storage system; and, develop and coordinate a communication system with local primary care providers, to ensure continuity of care for District students. Although the duties are performed according to established medical procedures and objectives, which are outlined together with the Director of Pupil Support Services, the CMO assumes final responsibility for all professional work performed by the Health Services Unit.

WORK ACTIVITIES:
Medical Services, Administration and Planning
- Supervise and evaluate Health Services Unit personnel;
- Provide physical examinations for those students who lack a primary care provider and/or have failed to provide necessary medical documentation;
- Conduct and/or document and maintain student health records as required by New York State (e.g., immunizations, vision, hearing, weight and postural screenings);
• Examine students to determine medical eligibility to participate in interscholastic sports and/or reviews reports from other licensed physicians regarding student eligibility, providing parents with written notification of approval or disapproval for athletic participation;
• Collaborate with Director of Pupil Support Services on the management and maintenance of the Home and Hospital Program;
• Collaborate with Human Resources to review staff health, wellness and disability matters and mental health status issues;
• Interpret the role of the School Health Program in the continuum of health services for students (e.g., medication management of ADHD, asthma, diabetes);
• Interpret and implement federal and state school health statutes and regulations (e.g. the regulations governing physical examinations, immunizations, medication administration and the rights of SWD);
• Participate in CPSE, CSE, Pupil Support Service meetings, as requested;
• Consult with District staff and service providers on pertinent individual medical issues that affect students’ ability to receive a FAPE in the educational environment;
• Develop administrative policies and procedures regarding student health systems, and document management, to ensure all required health records are maintained in the prescribed format and accessed in a manner that complies with applicable laws and regulations
• Develop and implement a school health data analysis and tracking system, aligned to NYS education law;
• Consult with school administrators and other authorized school personnel, as needed, regarding student medical and socio-emotional health care needs (e.g., students with special health care needs, Individualized Educational Plans (IEP); Individual Health Care Plans (IHCP), and Section 504 Plans);
• Organize, assist with, provide and participate in professional development relevant to Health Services Unit;
• Advise regarding medical transportation issues, for students with special health care needs;
• Develop, implement and/or participate in Districtwide initiatives fostering the promotion of the physical, mental and social and emotional well-being of students;
• Interview, select, and train professional medical staff;
• Plan and administer a Communicable Disease Control Program, report incidents of disease as required by law, collaborating with local Emergency Medical Services regarding emergency and disaster planning and preparedness;
• Serve as member of District’s disaster response team;
• Create and manage a tele-health system of service delivery;
• Acts as medical consultant to school administrators and school health personnel;
• Stay abreast of health management policy, and emerging research within the broader medical community, affecting school health services;
• Participate in District health research and quality improvement activities, as appropriate;
• Review and evaluate incident reports or summaries of incident reports, identifying hazards to health and safety, and make responsive recommendations to the administration of the Board of Education;
• Consult with the Board of Education and District administrators, around the development of policies and procedures concerning: medical objectives, health and wellness goals, and infectious diseases and emergency illness preparedness;
• Prepare annual reports to Board of Education, Administrators, staff, and/or the community, as required;
• Assist in writing applications for health-related grants and advocate for additional resources, as needed;
• Perform related duties within the scope of certification, as requested.
Nursing
- Supervise District Nurse Practitioners and Nursing Staff;
- Develop, implement and manage daily full-time, per diem and part-time staffing schedules of Health Services Unit staff, throughout the District;
- Oversee the provision of health care services within each school and throughout the District;
- Support District Nurse Practitioners and Nursing staff in planning and implementing the District Health Service Program;
- Administer District Nursing Services Program cooperatively with the District Nursing staff, covering both District schools and the private schools serviced by the District;
- Consult with School Nurses, as appropriate;
- Oversee the procedures regarding the administration of medications in school pursuant to medical orders and/or in emergency circumstances (e.g., over-the-counter medications or epinephrine);
- Conduct regular meetings with Nurse Practitioners, to review, evaluate and revise the provision of nursing services;
- Participate as an active member of any District Health Advisory council/committees, as designated or required by District administration

Mental Health
- Supervise the Child and Adolescent Consulting Psychiatrist;
- Collaborate in the development and implementation of programming addressing student mental health concerns;
- Consult on the development of a system of mental/behavioral health services delivered in schools and linked to community providers;
- Develop and implement procedures pertaining to crisis intervention (depression, suicide and violence);
- Monitor and recommend interventions to lower the incidence of District students’ admissions for acute psychiatric events
- Develop and implement procedures pertaining to substance use/abuse, including tobacco;
- Develop and implement school aversion and re-integration programming, for school-phobic children;
- Develop and oversee the implementation of initiatives regarding nutritional issues, as they relate to eating disorders;
- Establish and maintain community-based partnerships, addressing mental health concerns supporting students and families;
- Function as a liaison for students with community mental health providers, to resolve health issues affecting school functioning;

Health & Wellness
- Develop agenda and chair the District Health and Wellness Committee;
- Support, collaborate with and help organize school-based Health and Wellness Committees;
- Monitor compliance with District wellness policy;
- Participate in and support school functions and activities around wellness;
- Collaborate on Districtwide and school level wellness initiatives;
- Provide consultation, as required, on health and mental health education curricula for grades Pre-K through 12;
- Present classroom lectures on health/medical topics, as requested;
- Provide education to staff and athletes on issues relating to sports medicine and injury prevention, as requested;
- Provide medical information and health education for parents, as requested;
- Develop, support and participate in Districtwide health fairs;
• Establish an ongoing system to identify students at risk for health-related education challenges and recommend proactive interventions;
• Collaborate and support Districtwide programming regarding infection control and universal precautions;
• Support the development of Districtwide educational and prevention programs promoting the health and wellness of students and staff;

**Community Liaison**

- Serve as liaison between the District and governmental, as well as community service providers, both within and outside of school sites;
- Identify programs to integrate and coordinate services with internal and external service providers;
- Identify and develop partnerships to improve school-based health care;
- Liaison with local health authorities to coordinate services, and develop collaborative arrangements with other municipal agencies, having a role in school health

**CHIEF SCHOOL PHYSICIAN**

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Thorough knowledge of the principles and practices of general, pediatric/adolescent and family practice medicine;
Thorough knowledge of the principles and practices of public health;
Ability to get along well with children, adolescents and young adults;
Strong interpersonal and communication skills;
Ability to establish and maintain cooperative relations with administrators, teachers, other staff and the general public;
Commitment to treat students, family members, and co-workers with dignity, respect, and courtesy;
Conscientiousness and thoroughness; neatness; demonstrating a high standard of professional ethics;
Leadership that promotes cross-functional collaborative relationships;
Fosters an environment that welcomes diverse populations;
Cultivates positive relationships with area hospitals and community-based providers;
Knowledgeable of current policies and programs of public health agencies that impact and affect the provision of health services in the public school environment

**MINIMUM QUALIFICATIONS:**
Graduate of an accredited MD program
Licensed to practice medicine in the State of New York
Completion of an accredited residency
Certification by the American Board of Pediatrics or Family Medicine
Broad knowledge of the developmental and mental health needs of young children, adolescents and young adults
In depth understanding of laws and code governing School Health Programs
Five to ten years of experience in, and demonstrated commitment to, the care of young children, adolescents and young adults
Five to ten years of progressive leadership experience as a practicing physician, including supervisory experience.
Master's degree in public health, or additional education in the subspecialty of adolescent medicine, preferred
Required criminal history background check and proof of U.S. citizenship or legal resident alien status
CLASSIFICATION: NON-COMPETITIVE, TWELVE (12) MONTH EMPLOYEE POSITION

REPORTING:
Works collaboratively with the Director of Pupil Support Services, and reports to the Assistant Superintendent Special Education and Pupil Support Services

Starting Date: July 1, 2020
Salary: $175,000 - $205,000 (commensurate with experience)

If you are interested, please send a letter of interest, resume and certification by June 1, 2020 to:

Office of the Superintendent
Yonkers Public Schools
One Larkin Center
Yonkers, New York 10701

We are an Equal Opportunity Employer