Student Log In: How to Get Started in Microsoft Teams

Students can access Microsoft Teams in a few different ways, through an app on their phones or through a web browser through the Office365 portal.

To access online (on your computer):
Go to https://www.office.com/ in your web browser and log into Office 365.
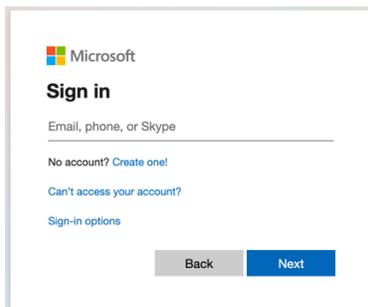
Your **Username** is your ID#@yonkerspublicschools.org (ie. 876543@yonkerspublicschools.org)
Your **Password** is your 8-digit birth date. (ie. 08202002)

Once you have logged in you will see Teams as one of the apps.
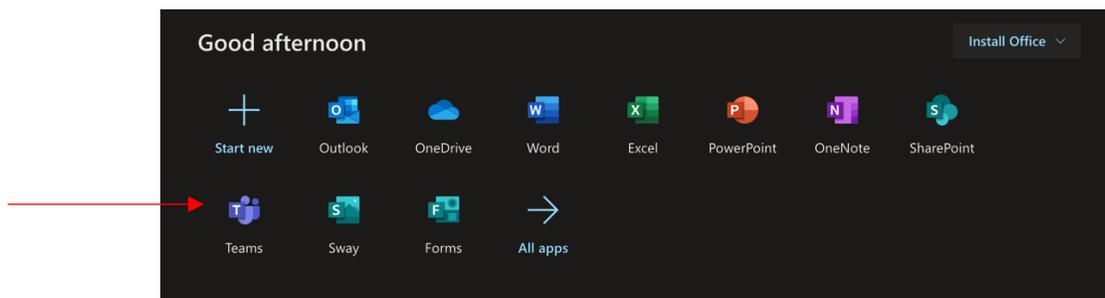
Using the App
- Students can download and install the MS Teams App from the Apple App Store or the Google Play Store.
- Once installed, students should log in using their existing school email and password.
  1. Username: ID#@yonkerspublicschools.org
  2. Password: same as above (8-digit birth date)
- Inside the app, you will see a menu bar on the bottom
  1. **Activity**: shows all chat activity and assignment activity for a
  2. **Chat**: allows you to chat with your teachers
     a. Use @teachername to contact your teacher(s)
  3. **Teams**: shows you all of your Teams (classes)
  4. **Assignments**: lists all assignments for all teams
     a. The list is in chronological order by due date.
  5. **Calendar**: lists all assignments and school activities

*If you have log-in issues, please contact pkreamer@yonkerspublicschools.org or ktexler@yonkerspublicschools.org.