YONKERS
PUBLIC SCHOOLS

Microsoft Teams Professional Learning
Rapid Deployment

Rapid professional development to reach all stakeholders

- The professional development has focused on building competencies in using the Microsoft Education learning platform and applications throughout the district. Each session ranged from 60-90 minutes in length. The longer sessions included time to practice and establish digital classrooms.

- Both corporate facilitators and skilled faculty members provided live professional development sessions continuously from April 2020 to the present.

- Professional development has expanded Train-the-Trainer modeling so that each of the 39 schools has several "expert" faculty and administrators to assist others.

- Targeted videos and guides continue to be available for stakeholders to review through their posting on the Clever IT management system and Yonkers Public Schools Distance Learning website https://yonkerspublicschools.org/distancelearning

- The Rethink Professional Library will continue to be updated and will have videotaped recordings of previous trainings.

- 2,729 participants attended 109 district trainings on Microsoft Teams between March 2020 – Sept. 2020.

- Over 800 teachers and administrators participated in district PD on other significant instructional platforms including Nearpod PD (425) and Castle Learning (405) between April 2020 – Sept. 2020.

- Multiple training sessions for teaching assistants, school aides, special education specialists, clerical staff, and central office administrators on Microsoft Teams occurred between July 2020 and September 2020.

- Parent workshops and training for some of our community partners who provide services to students occurred during in the summer and fall.

- Students received training on using the platform from their teachers.

- Between October and December 2020 the districts 200+ substitutes received training as they were hired.

Differentiated Microsoft Teams Training Sessions

Teams 50: General training on how to log into Teams and set up a digital classroom.

Teams 100: Creating a class, posting assignments, using the video feature, integrating student assignment submissions, taking attendance.

Teams 200: Creating assignments and rubrics, using different features (channels for small group instruction, the immersive reader and translation functions) and integrating Microsoft and other applications (PPT, Excel, Sway, Flipgrid).

Microsoft OneNote: Creating specialized assignments and student notebooks, using the annotation features, advanced assessment features. Translations of content into over 50 languages.

Microsoft PPT, Sway and Flipgrid: Using more interactive and creative applications. Minecraft Education for science labs and engineering.

Teams for Administrators: Developing Professional Learning Communities.