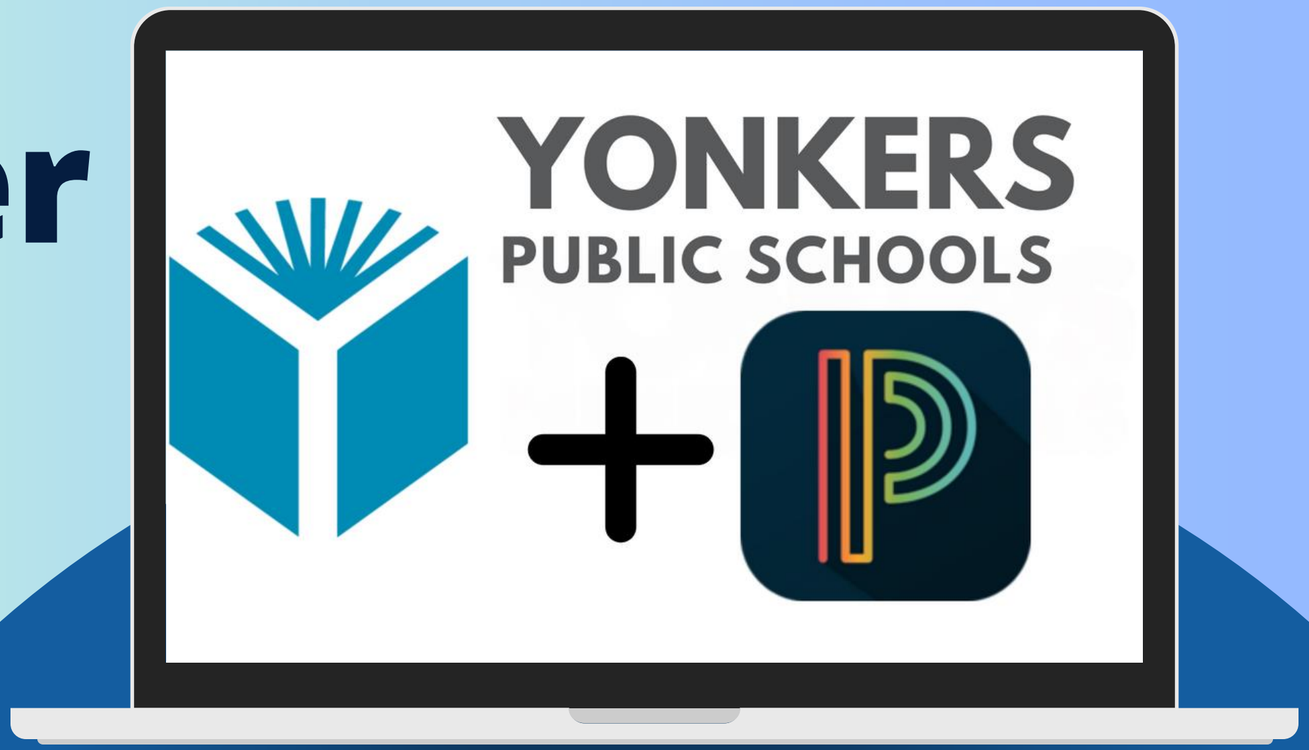
Enrico Fermi School

PowerTeacher Pro Training

March 20,2024 ; May 8, 2024; TBD



Session 1 – March 20, 2024

- ❑ Categories
- ❑ Weighted Gradebook vs. Total Points
- ❑ Setting Up Your Gradebook

Categories

- ❑ What categories do you plan to incorporate in your gradebook?
  - District Created- Test, Quiz, Project, Classwork, Homework
- ❑ How do you create a new Category?
  - Select the class(es).
  - Color code a category for ease of use.
  - Assignment Defaults for points and score type.
- ❑ Edit a category after creating it.
  - How to make a district category inactive or delete a category.
  - Check box for inactive categories.

Setting up your Gradebook

- What is the difference between **Weighted Gradebook vs. Total Points**?
  - Total Points- default for every marking period.
- How do you set up an individual marking period for weighted averages for a class.
  - Copy the marking period weights to other marking periods.
  - Copy the class setup to all other classes.

Session 2 – May 08, 2024

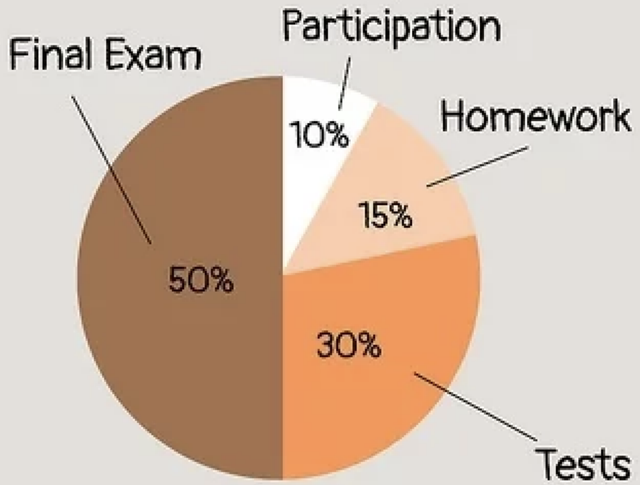
- ❑ Reviewing: Total Points vs. Weighted
- ❑ Schoology linking of grades
- ❑ Creating an assignment
- ❑ Assignments due dates
- ❑ Extra credit – etc.

Total Points vs Weighted

POINT SYSTEM

Assignment 1 — 14 points
Assignment 2 — 14 points
Assignment 3 — 14 points
Assignment 4 — 14 points
Assignment 5 — 14 points
Test — 30 points

WEIGHTED GRADE SYSTEM



Weighted –graded items are assigned to categories; each category is assigned a percentage of the overall final grade totaling 100%

Total Points – graded items are each worth a specific number of points that are combined to calculate the final grade

Schoology Update

- Schoology assignment grades can be synced to PowerTeacher Pro
- FYI – Grades are not 100% accurate when syncing
- Grades can be accurate however additional steps need to be taken on schoology
- Additional trainings should be available to correct this issue

Creating an Assignment

- ❑ Select the class for the assignment.
  - How to add assignment to more than 1 class.
- ❑ Choose the correct category.
  - Each assignment point total is auto populated.
- ❑ Select the due date.
- ❑ Extra Credit and Weighing an assignment.
  - Can only be done when using points.
  - If using percent- Assignment needs to be scored out of 100.
- ❑ How to see all your assignments.
  - Editing and putting grades in after the assignment was created.

Session 3 – TBD

- ❑ Assignment notes
- ❑ Next steps
- ❑ Generate reports
- ❑ FAQs

Assignment Notes

- Leaving an assignment score blank for a student does not give them a zero. A “0” must be inputted.
- How to put a note for a student to help remind you why a grade was given.
- Use the fill option to mass fill a whole column with the same score.

Assignment Next Steps

- How to assign to individual students only.
- How to publish the assignment on a specific date.
- How to change the due date on one assignment for different classes.

Using the PowerTeacher Pro Gradebook

- ❑ How do you generate a report for a class or an individual student?
- ❑ How to access the gradebook to see:
  - Category totals.
  - Scoresheet.

FAQ’s

- **Schoology-** Continue to use Schoology to import all grades to PTP. Set up in the beginning of school year. ***(NOTE: Schoology grade imports need to be adjusted on schoology to link up correctly to PowerTeacher Pro)***
- **Transfers-** Students between teacher courses can be done individually.
  - Out of building mid year transfers will have grades sent via email to new teacher.
- Resources- Can be found on the YPS Instructional Technology Web Page.

  sites.google.com/ypsinstructionaltechnology