* **Trip Request must be in Elementary/Secondary Administration at least 3 weeks prior to trip date.**
* **The requesting school/department is responsible for tracking the timely completion of this form.**
* **Cancellations must be 2 days prior of trip via email**
* **Cancellation fee for Cancel on Job (bus waiting at the school) is ½ price of trip**
* **Tolls and Parking are NOT included in rates below**
* **Prices reflect in between school hours. In addition, buses must be back to the school building no later than 2 PM.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Charter Field Trips** | **Round Trip** |  | **Between School Hours** | **Company** |  |
| **Within Yonkers** | $175.00 |  | 8:45 AM-2:00 PM | Academy |  |
|  | $250.00 |  | 8:45 AM – 2:00 PM | Royal Coach |  |
|  | $380.00 |  | 8:45 AM – 2:00 PM | First Mile Square |  |
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| **Charter Field Trips** | **Round Trip** |  | **Between School Hours** | **Company** |  |
| **Out of District**  **Less Than 35 Miles** | $275.00 |  | 8:45 AM-2:00 PM | Academy |  |
|  | \*See Attachment |  | 8:45 AM – 2:00 PM | Royal Coach |  |
|  | $410.00 |  | 8:45 AM – 2:00 PM | First Mile Square |  |

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| --- | --- | --- | --- | --- | --- |
| **Charter Field Trips** | **Round Trip** |  | **Between School Hours** | **Company** |  |
| **Out of District**  **More Than 35 Miles** | $375.00 |  | 8:45 AM-2:00 PM | Academy |  |
|  | \*See Attachment |  | 8:45 AM – 2:00 PM | Royal Coach |  |
|  | $450.00 |  | 8:45 AM – 2:00 PM | First Mile Square |  |
|  |  |  |  |  |  |

**NOTE: ANY CHARTER TRIP OUTSIDE OF THE PERIMETER 8:45 AM – 2:00 PM MUST CONTACT TRANSPORTATION FOR PRICE QUOTE.**