



EXECUTIVE COMMITTEE MEETING MINUTES

OCTOBER 18, 2022 - 7PM

Attendance:

President: Kisha Skipper
1st Vice President (Grades PK-3): Margaret Sheehan
2nd Vice President (Grades 4-8): Marisol Alcantara
3rd Vice President (Grades 9-12): Ebony Simmons
Treasurer: Debbie Butler
Recording Secretary/YCPTA Delegate: Andrea Vazquez
Immediate Past President Helen McCullaugh

Meeting started 8:15PM

Meeting Minutes Approval of Executive Board Meeting 10/4/2022-Motion by Debbie Butler, Seconded by Marisol Alcantara

General Membership Meeting Schedule was established January 18, 2023, March 14/April 12, 2023, and June 15, 2023

The differences between the Executive Committee and Executive Board were explained. The members of each were identified and suggestions for a historian were discussed. The Executive Board Meeting Schedule was established. The executive board meets 2 times a year. The first will be held immediately following the Executive Committee Meeting on November 15, 2022, and the second will be determined later. There must be 10 days' notice prior to the meeting.

Kisha Skipper provided a Book Fair Update and reported \$11, 451.31 was made in sales.

Budget

We were advised that budget amendments will not be made until an audit report has been completed.

Old Business

YMA PTSA Open Offices and Committees Chairperson positions were discussed, and the functions of the committees were clarified. There were questions about the fundraising and programs which will be decided by committees.

New Business

The treasurer, Debbie Butler presented some items needed including a money counter, receipt book, rubber bands and envelopes and suggested revising the Fundraising Forms to separate t-shirts from membership and an itemized list of merchandise. Kisha Skipper agreed to revise the current document. Purchases will be made for the items.

Agenda items were discussed in preparations for the Meeting with Dr. Rivera including school communications, access of the PTSA Members into the building for events, and extermination in the school building. A communication will be sent to both Dr. Rivera and the superintendent regarding the mice and roaches. Helen mentioned Mr. Leon -Senior Security Head informed her of the change in the entrance and new policies.

Meeting with Assistant Principals will be scheduled by Vice Presidents per grade level to include the PTSA President at each.

A meeting with Assistant Superintendent Hernandez will be scheduled with the entire committee and an agenda will be prepared.

YCPTA/YSEPTA meetings will be attended by our delegate and outreach should be made to Brenda Cardoza, co-president of the SEPTA in Yonkers.

Helen suggested adding captions to recorded meetings to transcribe minutes in the absence of the secretary. Kisha confirmed that minutes are recorded in writing and recorded on zoom.

Announcements Homecoming October 28, 2022

Next Executive Committee Meeting Date November 15, 2022 (Every 3rd Tuesday)
8:00pm

Due to some technical difficulties the meeting ended at 9:58pm.

