



CHANGE OF PERSONAL INFORMATION FORM

FOR YONKERS PUBLIC SCHOOLS EMPLOYEES

Department of Human Resources • One Larkin Center • Yonkers, NY 10701

Check one <input type="checkbox"/> BOE – Non-Certificated <input type="checkbox"/> BOE – Certificated	
Position	Employee # (5 DIGITS)
Location (school assignment)	
Name Presently on File	Email receipt to
PLEASE COMPLETE LINES SPECIFIC TO REQUESTED CHANGE ONLY	
Name changed to	
Address Presently on File	
New Address	
Phone # Currently on File	New Phone #
Signature	Date

DO NOT WRITE BELOW THIS LINE – FOR OFFICE USE ONLY

Certification Area	Hire Date
Notes	