To access email and other Microsoft Office 365 Applications:

1. After logging into a computer, click on the *Office 365* icon on your desktop or click on the *Outlook* icon on the school homepage!

2. Sign in using your 6-digit student ID followed by @yonkerspublicschools.org.  
   (Example: 888888@yonkerspublicschools.org)

   Password: same password used for your school computer

3. Click on the mail icon.  
   (Also available *Word, PowerPoint* and *Excel*)

4. Remember to sign out when done!

K. Loia  
12/23/2016